

Workforce Partnership of Greater RI

Board of Directors

September 9, 2014

Present: Deb Anthes, Kevin Bettencourt, Bob Cooper, Joseph DeSantis, Thomas Fay, Scott Greco, Thomas Hughes, Steven Kitchin, Roger LaFlamme, Robert Langlais, Mark Mancinho, Jason Menard, Gail Patry, Dean Patterson, Jennifer Rossi-Stephens, Scott Seaback, Lauren Slocum, Robin Ann Smith, Jason Vlaun, James White, Paul Wielgus

Absent: Vanessa Cooley, Victoria Gaillard-Garrick, Kathleen Grygiel, Paul Harden, Karen Jedson, Sharon Lee, Dorothy Mattiello, Paul Ouellette, Raymond Pingitore, Darrell Waldron

WPGRI Staff: Kara Aniballi, Sharon Geoffrey, Nancy Olson, Michael Martins, Carlos Ribeiro, Diane Vendetti

SWIO Staff: Pat Leduc-Pelletier

Welcome/Call to Order

Chair Steve Kitchin called the meeting to order at 8:08 a.m. and requested the Board review the minutes from June 10, 2014 Annual Board of Directors meeting.

Vote: Lauren Slocum made a motion to accept the minutes as

submitted. Gail Patry seconded the motion. The motion passed unanimously.

Chairman's Report

Chair Kitchen stated The Workforce Investment Act has been re-authorized and is now The Workforce Innovation and Opportunity Act of 2014. Chair Kitchen stated there may be new changes and/or requirements to the law. He also stated there may be a change to the Board of Directors composition.

Chair Kitchen welcomed and introduced new Board members Deborah Anthes from the Department of Human Services and Thomas Hughes from St. Joseph Health Services of Rhode Island to their first Board of Directors meeting.

Executive Directors Report

Executive Director Nancy Olson introduced new employee, Michael Martins to the Board. Michael is WPGRI's Senior Monitoring and Evolution Specialist. Nancy stated the other Senior Monitor position has been posted and hopefully interviews will ensue in October.

PY13/FY14 Fiscal Reports as of 6/30/2014

Chair of the Finance Committee, Lauren Slocum, presented the PY13/FY14 Fiscal Reports to the Board. The report reflects WIA Adult, Dislocated Worker, Youth, TANF, JDF, WIF and NEG allocations. WPGRI met the requirement of spending 70% of the WIA funds.

Vote: Lauren Slocum made a motion to approve PY13.FY14 Fiscal Reports as of 6/30/14. Robert Langlais seconded the motion. The motion passed unanimously.

Proposed PY14/FY15 Budget

Chair of the Finance Committee, Lauren Slocum, presented the PY14/FY15 Budget to the Board. The budget reflects WIA Adult, Dislocated Worker, Youth, TANF, JDF, WIF and NEG allocations. The total FY15 WIA Adult availability is \$3,041,751, WIA Dislocated Worker availability is \$3,662,867, WIA Youth availability is \$3,621,405, JDF Youth Center availability is \$460,476, JDF Summer Youth availability is \$983,250, TANF DHS Summer Youth is \$328,350, WIF availability is \$58,502, and NEG availability is \$165,482. The proposed PY14/FY15 budget totals \$12,322,087.

Vote: Lauren Slocum made a motion to approve the PY14/15 Budget. Paul Ouellette seconded the motion. The motion passed unanimously.

Consolidation of Quality Assurance and Strategic Development Committee

Chair Kitchin stated he has had conversations with Executive Director Nancy Olson and Chair of the Strategic Development Committee, Paul Harden, in regards to the consolidation of the Strategic Development Committee and Quality Assurance. Both

Committees review the same data. Chair Kitchen reviewed the language for the proposed amended by-laws consolidating the two Committee's. Bob Copper noted in ARTICLE IX the by-laws stated the following: "The by-laws may be altered, amended or restated or new by-laws may be adopted at any meeting of the directors at which a quorum is present by an affirmative vote of a majority of the directors present, provided that notice of the intended action and a full copy or fair summary thereof is explicitly given as part of the notice of the meeting."

The Board was not provided a full copy or fair summary of the proposed amended by-laws prior to this meeting so a motion was made to table this item.

Vote: Bob Cooper made a motion to table the consolidation of the Strategic Development Committee meeting and Quality Assurance Committee meeting until October 14, 2014 Board of Directors meeting. Paul Wielgus seconded the motion. The motion passed unanimously.

Potential Board Member's Resumes

In absence of Chair of the Board Development Committee and Marketing Taskforce, Paul Ouellette, Chair Kitchen presented John J. Cardosi's resume to the Board for approval to be sent to the Governor for consideration of appointment to WPGRI's Board of Directors. John is the Owner/President of the firm J.J. Cardosi Inc.

Vote: Scott Greco made a motion to send John J. Cardosi's resume to the Governor for consideration of appointment. Joe DeSantis seconded the motion. The motion passed unanimously.

Chair Kitchen then presented John Houle's resume to the Board for approval to be sent to the Governor for consideration of appointment to WPGRI's Board of Directors. John is the President and founder of JH Communications.

Vote: Lauren made a motion to send John Houle's resume to the Governor for consideration of appointment. Paul Harden seconded the motion. The motion passed unanimously.

Chair Kitchen then presented Wendy Mackie's resume to the Board for approval to be sent to the Governor for consideration of appointment to WPGRI's Board of Directors. Wendy is the Chief Executive Officer of the Rhode Island Marine Trades Association

Vote: Robert Langlais made a motion to send Wendy Mackie's to the Governor for consideration of appointment. Paul Wielgus seconded the motion. The motion passed unanimously.

June Dashboard

Diane Vendetti reviewed the PY13 ITA & OJT Service Levels, the PY13 WIA Services vs. Actual enrollments, PY13 WIA job placements, and

the top ITA and OJT trainings from July 2013 through June 2014.

Board Resignation

Chair Kitchin announced Jay Visnjic has resigned from the Board due to new job duties. Jay was also Chair of the Youth Council

Chair Kitchin requested a motion to accept Jay's resignation with regret.

Vote: Lauren Slocum made a motion to accept Jay Visnjic's resignation. Robert Langlais seconded the motion. The motion passed unanimously.

Youth Council Chair

Chair Kitchin stated the Executive Committee then discussed potential candidates to replace Jay as Chair of the Youth Council. Chair Kitchin stated he approached a potential candidate to the fill this position. The candidate will check their work schedule to decide if it is feasible for them to take on this role.

Committee Reports

Board Development & Marketing Taskforce

In Paul Ouellette's absence, Chair Kitchin stated he had no further business to discuss.

Quality Assurance

There was no further business to discuss.

Strategic Development

In Paul Harden's absence, Nancy Olson stated there was no further business to discuss.

Finance Committee

Chair Lauren Slocum stated she had no further business to discuss.

Youth Council

There was no further business to discuss.

Adjournment

Chair Kitchen requested a motion to adjourn the meeting at 9:38 a.m.

Vote: Robin Ann Smith made a motion to adjourn the meeting Gail Patry seconded the motion. The motion passed unanimously.

Respectfully submitted,

Kara Aniballi